

SUMMARY

Automated Redaction (11.0) expands the OCR technology available within OnBase. Private information can now be detected and securely redacted on image documents in a configurable and automated way. Using OCR character and pattern analysis or configured templates, document contents are evaluated for information or areas on the document that need to be obscured and made unreadable. Documents are placed for review before being permanently redacted so that private or confidential information cannot be viewed on the image documents, even when exported outside of your OnBase system.

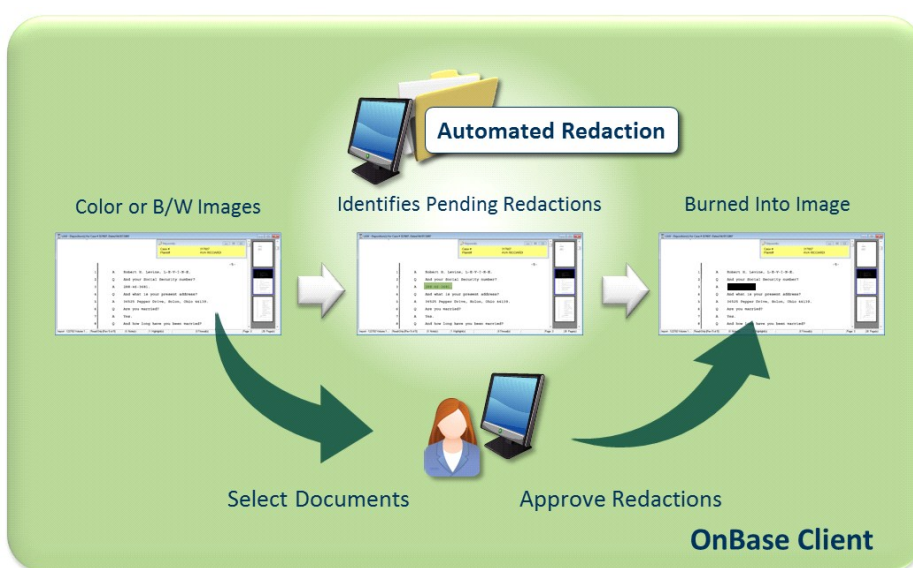
KEY BENEFITS

- **Reduces time and effort** required to obscure private or confidential information on unstructured documents.
- **Blocks access of confidential data**, originally viewable on the documents.
- **Safeguards confidential information** from those who do not need it, even when documents are shared outside of OnBase.
- **Lessens risk of redaction error** or missed redactions, by automatically using OCR technology to evaluate a document.
- **Eliminates the burden of managing additional applications** to perform redaction.

BUSINESS APPLICATION

- **Government Agencies** – When responding to requests for sensitive material based on the Freedom of Information Act, organizations need to make sure they are not releasing confidential or private information. Automated Redaction gives users the ability to select the documents and automatically have those documents reviewed by the OCR engine to identify the information in each document that needs to be redacted, based on the Document Type. Documents can then be released and securely shared.
- **Legal Documents and Litigation** – When documents are provided to courts and legal counsel, they often need to have confidential information redacted so that personal information is not disclosed without appropriate consent. Using Automated Redaction can save hundreds of hours of reviewing and manually redacting documents. This reduces the cost of the redaction effort and speeds the availability of documents to the legal teams.

DESIGN



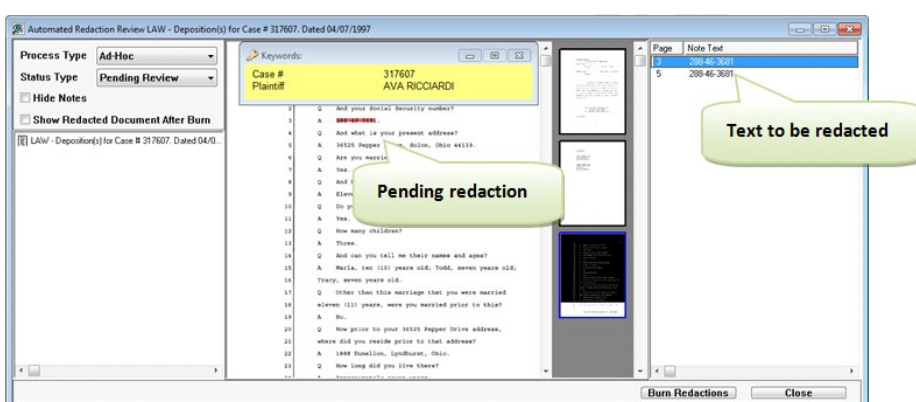
Redactions are configured by Document Type, using defined character strings or regular expressions. Image documents can be processed in bulk or in an ad-hoc manner. The processor places a Pending Redaction Note annotation on the document and places it in the review window. Once a user reviews the document in the Client, and approves the document redactions, they are permanently burned into the image so that the selected text is no longer viewable.

KEY FEATURES

- **Detects Keyword values, specific text strings or patterned regular expressions** assigned by Document Type.
- **Automatically places Pending Automated Redaction Note highlights on documents** for redaction.
- **Documents are reviewed by a user for correctness** before permanent redaction occurs.
- **Documents are processed in bulk, or can be performed in an ad-hoc manner.**
- **Securely redacts documents by burning-in each redaction** over the detected information on the image.
- **Supports both image and PDF files.** PDF documents will create a new redacted image file.

SCREENSHOTS

Documents pending review are displayed to the reviewer showing the pending redaction as well as the text that will be permanently redacted.



The redaction document viewed before (with identified text highlighted for review) and after redaction.

